



**CITY OF PITTSBURG
AGENDA**

MONDAY, NOVEMBER 27, 2006

**CITY HALL COUNCIL CHAMBER
65 CIVIC AVENUE, PITTSBURG, CA**

**CLOSED SESSION
4:30 P.M.**

**WORKSHOP
6:00 P.M.**

**REGULAR MEETING
7:00 P.M.**

**HOUSING AUTHORITY
REDEVELOPMENT AGENCY
PITTSBURG POWER COMPANY
SOUTHWEST PITTSBURG GEOLOGIC HAZARD ABATEMENT DISTRICT II
PUBLIC FINANCING AUTHORITY
CITY COUNCIL**

PRESIDING

**Michael Kee, Mayor/Chair
William Glynn, Vice-Mayor/Vice-Chair
Ben Johnson, Council Member/Board Member
Will Casey, Council Member/Board Member
Nancy Parent, Council Member/Board Member**

**For the Housing Authority:
Jerlean Mixon, Housing Authority Member
Cathy Wallen, Housing Authority Member**

Pittsburg City Council meetings are held the first and third Mondays of each month at 7:00 p.m. The Housing Authority meets in conjunction with the City Council on the third Monday of each month. The City Council meets regularly in the Council Chambers at 65 Civic Avenue, unless otherwise noted above.

AUDIENCE REMARKS – *The Audience Remarks period is for the public to comment on any items scheduled to be heard during the Closed Session portion of the meeting, if applicable.*

CONVENE IN CLOSED SESSION – 4:30 p.m.

- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Section 54956.9(a)):

Ronald Huppert and Javier Salgado vs. City of Pittsburg, et al, United States District Court Case No. C05-1433

Calpine Corporation, et al. v. California State Board of Equalization, et al. Case No. BC359455

- b. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Section 54956.8):

Property:

2222 Golf Club Road, Pittsburg, CA 94565

Agency Negotiator:

Marc S. Grisham; Brad Nail

Negotiating Parties:

John Zaruka, Z Golf Food & Beverage

Under negotiation:

Both price and terms of payment

- c. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9:

Two (2) cases

- d. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

Initiation of litigation pursuant to subdivision (c) of Section 54956.9:

One (1) case

CONVENE IN OPEN SESSION FOR WORKSHOP – 6:00 p.m.

1. Joint with Planning Commission Re: Railroad Avenue eBART Specific Plan Update

CONVENE IN OPEN SESSION FOR REGULAR MEETING – 7:00 p.m.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

FERRIS WHEEL DONATIONS

1. E. J. DelaRosa

PRESENTATION

1. Joe Canciamilla, Assemblymember 11th District
2. Accounting of Retiree Health Benefits

COUNCIL MEMBER REPORTS/REMARKS – *Council Members may make brief announcements or informal comments at this time. Council members may ask questions for clarification from City staff, and make a report on their activities, including reports on committee assignments (see attached list of ad hoc committees and other public agencies in which Council members participate). (No Action Required)*

CITY MANAGER REPORTS/REMARKS – *The City Manager may make brief announcements or informal comments at this time and brief the Council on items of interest. (No Action Required)*

CITIZENS REMARKS – *Members of the audience who wish to address the City Council or Agency Boards on issues that are not scheduled for the agenda calendar should complete a Speaker's Card available at the dais. Please read the card carefully in order to fill out the card properly. Submit the completed card to the City Clerk before the item is called, preferably before the meeting begins. Individuals will be given three minutes to address the Council unless additional time is allowed as provided for spokespersons. Prior to speaking, each member of the public shall state their name and business and City of residence in a clear and audible tone of voice. (No Action Required)*

HOUSING AUTHORITY

CONSENT CALENDAR - *All matters listed under Consent Calendar are considered by the Council to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Council or the public prior to the time the Council votes on the motion to adopt.*

- a. **DISBURSEMENT LIST** Dated: October 31, 2006 (Recommend Approval)
- b. **MINUTES** Dated: October 16, 2006 (Recommend Approval)

ADJOURNMENT OF THE HOUSING AUTHORITY To: December 18, 2006

REDEVELOPMENT AGENCY MEETING

PUBLIC HEARING

1. **RESOLUTION 06-1165** Authorize the Executive Director to Execute a Lease Agreement by and between the Redevelopment Agency of the City of Pittsburg and Wine Know Inc. (Recommend Open and Continue to December 18, 2006)

The Redevelopment Agency of the City of Pittsburg and Wine Know, Inc., a California corporation, doing business as Swish, desire to execute a sublease agreement for the lease of commercial space located at 446 Railroad Avenue. However, both the Agency and Tenant require additional time to finalize the Lease Agreement.

2. **RESOLUTION 06-1166**
Combined w/CC 06-10672 Authorizing the Executive Director to Execute a Lease Agreement by and Between John Phair dba EJ Phair Brewing Company and the Redevelopment Agency of the City of Pittsburg (Recommend Adoption)

On September 5, 2006, the Agency Board approved the acquisition of 190 East Third Street (APN 085-108-010) for the purpose of making a portion of the Property available to John Phair dba EJ Phair Brewing Company. Agency staff has negotiated a lease with EJ Phair for 13,800 square feet of space at 190 East Third Street. The Redevelopment Agency of the City of Pittsburg and EJ Phair are proposing to enter into a Lease Agreement for lease of the Premises, commencing as of December 1, 2006.

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- a. **MINUTES** Dated: November 6, 2006 (Recommend Approval)
- b. **RESOLUTION 06-1167** Approval of an Exclusive Negotiating Rights Agreement between the Redevelopment Agency of the City of Pittsburg and Palm Plaza Development Inc. (Recommend Adoption)

The Redevelopment Agency of the City of Pittsburg and the Palm Plaza Development, Inc. would like to enter into an Exclusive Negotiating Rights Agreement. The purpose of the Agreement is to establish procedures and standards for the negotiation by the Agency and the Developer. Successful

negotiations will result in a Disposition and Development Agreement for a ground lease and development of the Agency owned property by the Developer for the development of a multi-tenant commercial building.

- c. **RESOLUTION 06-1168** Adopting a Purchase Order Increase for Associated Right of Way Services, Inc. (Recommend Adoption)

The Redevelopment Agency of the City of Pittsburg desires to adopt a purchase order ("PO #00276") increase for Associated Right of Way Services, Inc. contract.

- d. **RESOLUTION 06-1169** Authorize the Executive Director to Execute a Consultant Agreement By and Between the Redevelopment Agency of the City of Pittsburg and The Restoration Clean Up Company, Inc. (Recommend Adoption)

The Redevelopment Agency of the City of Pittsburg would like to retain the services of The Restoration Cleanup Company Inc., a California corporation, who possess the knowledge and technical skills necessary to remediate the contamination in the California Theatre.

ADJOURNMENT OF THE REDEVELOPMENT AGENCY To: December 4, 2006

PITTSBURG PUBLIC FINANCING AGENCY

CONSENT CALENDAR - *All matters listed under Consent Calendar are considered by the Council to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Council or the public prior to the time the Council votes on the motion to adopt.*

a. **MINUTES**

Dated: November 6, 2006 (Recommend Approval)

ADJOURNMENT OF THE PITTSBURG PUBLIC FINANCING AGENCY

PITTSBURG POWER COMPANY

CONSENT CALENDAR - All matters listed under Consent Calendar are considered by the Council to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Council or the public prior to the time the Council votes on the motion to adopt.

- a. **MINUTES** Dated: November 6, 2006 (Recommend Approval)
- b. **RESOLUTION 06-159** Ordering the Abandonment of a Portion of the Public Utility Easement (P.U.E.) at Lot 36 of Farragut Village Unit No. 4 on Mare Island, Vallejo (Recommend Adoption)

In September 2001, in addition to the gas and electric facility at Mare Island Naval Shipyard, the Pittsburg Power Company acquired easements throughout the Island from the Department of the Navy. Recent development plans, including building single family detached homes in the Farragut Village subdivision as part of the redevelopment on Mare Island, render a portion of the Public Utility Easement (P. U. E.) within Lot 36 of Farragut Village Unit No. 4 unnecessary. Therefore, the developer, Lennar Mare Island LLC, has requested that the Pittsburg Power Company abandon such unnecessary portion of the Public Utility Easement at Lot 36 of Farragut Village Unit No. 4 to accommodate the development plan on Mare Island.

ADJOURNMENT OF THE PITTSBURG POWER COMPANY

SOUTHWEST PITTSBURG GEOLOGIC HAZARD ABATEMENT DISTRICT II

CONSENT CALENDAR - *All matters listed under Consent Calendar are considered by the Council to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Council or the public prior to the time the Council votes on the motion to adopt.*

a. **MINUTES**

Dated: November 6, 2006 (Recommend Approval)

ADJOURNMENT OF THE SOUTHWEST PITTSBURG GEOLOGIC HAZARD ABATEMENT DISTRICT II

CITY COUNCIL MEETING

PUBLIC HEARING

1. **ORDINANCE 06-1279** Introduction of an Ordinance Amending the Pittsburg Municipal Code Sections Related to Hearing Officers (Recommend Introduction and Waive First Reading)

The City has the authority to abate a nuisance when the owner of the property, after notice, has failed to abate the nuisance. The City's authorization to abate a nuisance either comes from a Hearing Officer or from City Council. The attached ordinance, if approved, would allow a Hearing Officer to authorize nuisance abatement as long as the cost of abatement is less than \$50,000. This is the first reading of the proposed ordinance.

2. **RESOLUTION 06-10672**
Combined w/RDA 06-1166 Authorizing the Executive Director to Execute a Lease Agreement by and Between John Phair dba EJ Phair Brewing Company and the Redevelopment Agency of the City of Pittsburg (Recommend Adoption)

See Executive Summary for Redevelopment Agency Resolution 06-1166.

CONSIDERATION

1. **RESOLUTION 06-10673** Enhanced Retiree Health Benefits of Current Retirees (Recommend Adoption)

In July 2005 the City Council adopted a resolution of intention limiting the excess contributions paid toward retiree health insurance premiums. In October 2005 the City Council considered a resolution to enact its previous resolution of intention and voted against adopting the resolution limiting the excess contributions. However, the City Council directed city staff to bring this topic back to them in November 2006 and the resolution before the City Council will limit the excess contributions paid toward retiree health.

2. **MINUTE ORDER** City Council Recess for Winter Months (Recommend Adoption)

Historically, the City Council takes a recess during the winter months to allow for both staff and Council vacations during the holiday season. This recess has typically been taken during the period that would encompass the second

meeting of December. However, due to the amount of ongoing projects and potential for business that needs to be concluded prior to the end of the year, the first meeting of January 2007 would be a more opportune time to recess.

3. **MINUTE ORDER**

Memorandum of Understanding Regarding Construction of a Community Meeting Room at Oak Hills Park (Recommend Adoption)

The City Manager conducted preliminary negotiations with certain members of the community who would like to form a non-profit corporation and fund the construction of a community meeting room at Oak Hills Park. The attached Memorandum of Understanding documents the business points agreed upon in the preliminary negotiations. If adopted, the MOU would provide a framework for the execution of a lease and construction agreement for construction and use of a community meeting room at Oak Hills Park at a future date.

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a. **MINUTES**

Dated: November 6, 2006 and November 13, 2006 (Recommend Approval)

b. **CLAIMS**

#1733 Matheson Postal Services, Inc.; #1737 Gilberto Medina; #1739 Taivon Marteen; #1745 Tamika Banks; #1746 Emil Dembny (Recommend Denial)

(Claims against the City which may cause expenditure of funds – on file in the Office of the City Clerk)

c. **ORDINANCE 06-1277**

Adoption of an Ordinance Amending the West Tenth Street Overlay District (Recommend Adoption)

On November 6, 2006, the Council introduced and waived the first reading of an ordinance to amend the West Tenth Street Overlay District. The Council must now adopt the ordinance for it to take effect.

d. **ORDINANCE 06-1278**

Adoption of an Ordinance Approving a Trans Bay Cable Project Development Agreement AP-04-157 (DA) (Recommend Adoption)

On November 6, 2006, the Council introduced and waived the first reading of an ordinance to approve the Trans Bay Cable Project development agreement. The Council must now adopt the ordinance for it to take effect.

- e. **RESOLUTION 06-10674** Amend the Staffing Allocation Plan and Department Directors' Salary and Benefits Schedule (Recommend Adoption)

The City Manager has reorganized the City Clerk's Office and Redevelopment Agency department, adding back to the City a full-time department director to oversee records and the City Clerk's Office and splitting the Redevelopment Agency department into two departments: one overseeing redevelopment and the other overseeing Pittsburg Power Company. In accordance with Pittsburg Municipal Code section 2.52.040 the City Manager's Executive Assistant is designated as an at-will employee and placed within the re-titled "Executive Team Benefits & Salary Schedule." Lastly, minor technical changes were made and outdated information removed.

- f. **REPORT** Receive and File the Equal Employment Opportunity (EEO) Plan (Recommend Adoption)

The City of Pittsburg adopted an Equal Employment Opportunity Plan in May 2003 and that Plan has been updated annually reflecting changes in how the City's workforce mirrors the available labor pool.

- g. **RESOLUTION 06-10675** First Amendment to Agreement for Legal Services with Meyers Nave Riback Silver and Wilson (Recommend Adoption)

In May of 2004, City entered into an Agreement for Legal Services with Meyers Nave Riback Silver & Wilson and Ruthann G. Ziegler became the City Attorney for City. The Agreement is set to expire on June 30, 2007. The attached resolution, if adopted, would authorize the City Manager to execute an amendment to the Agreement which would extend the Agreement for an additional two (2) year term.

- h. **RESOLUTION 06-10676** Updating the List of Civil Engineering Firms for On-Call Professional Engineering Services as Required by City Staff and Authorizing the City Manager to Enter into Agreements with Selected Firms (Recommend Adoption)

The civil engineering on-call list allows Staff to use pre-qualified civil engineering firms on an as-needed basis to perform design work and studies as required. Additional services are needed in specific disciplines. This resolution will add firms to the pre-qualified list that was established with adoption of the current on-call list on March 20, 2006.

- i. **RESOLUTION 06-10677** Authorizing the City Manager to Execute Amendment Number 1 to the Joint Powers Agreement with Delta Diablo Sanitation District Dated September 24, 1999, for

Designation of the City of Pittsburg's Authority to Construct a Reclaimed Water Pipeline for Irrigation of City Owned Facilities (Recommend Adoption)

Contract 2004-9, Reclaimed Water for Irrigation Project, is for the construction of a reclaimed water pipeline from the existing reclaimed waterline on Eighth Street to the Delta View Golf Course. The reclaimed water will be used to irrigate City parks and the Delta View golf course. This Resolution will authorize the City Manager to execute Amendment Number 1 to the Joint Powers Agreement with Delta Diablo Sanitation District to establish authority to construct the pipeline and receive grant reimbursement.

- j. **RESOLUTION 06-10678** Authorize the Expenditure of \$290,000 to Acquire Land for a Water Pump Station in San Marco Unit 2B (Recommend Adoption)

The City will need additional water facilities to support the continued growth in the Southwest Hills of Pittsburg. A Water Master Plan and several Amendments to it have been approved by City Council to establish a plan for these needed facilities. The latest amendment, Amendment Number 2, provides for a new pump station in San Marco to lift water from the zone three pipe into a higher pressure line, the zone 4 pipe. The process to acquire the property for the pump station has begun. In order to proceed to the next step in acquiring the property, a deposit of \$290,000 needs to be made to the State of California. This action is to authorize the expenditure from the Water Reserve Funds.

- k. **RESOLUTION 06-10679** Resolution of Intent to Form a Community Facilities District (CFD) No. 2007-1 for Park Maintenance Services (Recommend Adoption)

In accordance with the terms of the Development Agreement between the City of Pittsburg and William Lyon Homes, Inc., a Community Facilities District or other financing mechanism shall be formed to provide funding for Park Maintenance and related services in the Vista Del Mar Subdivision. By this resolution the City Council will direct staff to proceed with the formation of the CFD and to provide for Park Maintenance and related services therein, including but not limited to the maintenance, operations and repair of buildings and structures, asphalt paths, concrete curbs and walks, trees, shrubs, vines, ground cover, turf, lights and irrigation systems, and services including but not limited to litter and debris removal, graffiti abatement, building maintenance and repairs, pruning, staking, fertilizing, plant replacement and restoration, fire and weed control, erosion control, mowing of lawns, trimming of

vegetation, and the maintenance, repair and replacement of lighting systems within the parks, as defined in Exhibit A of the attached resolution. In addition, this resolution contemplates future annexations of territory to the CFD for future developments anywhere in the City limits.

- l. **RESOLUTION 06-10680** Accepting Contract 2005-17, Pittsburg Community Center at City Park Improvements Located at 60 Civic Avenue and Releasing One Half of Project Retention (Recommend Adoption)

The City Council awarded Contract 2005-17, Pittsburg Community Center at City Park, to Kel-Tec Builders, Inc. of Martinez, California on February 6, 2006. This project included the interior remodel of an existing building, purchase of a permanent modular building, and exterior site improvements. Staff determined this project to be substantially complete as of October 31, 2006 and is now ready for acceptance. Public contract code allows the retention to be reduced from 10% to 5% of the contract sum when the value of work is more than 50% complete.

- m. **RESOLUTION 06-10681** Authorizing 2005 Water Bond Funds for the Design, and Preparation for Bidding of Contract 2006-11, El Dorado Heights Water/Sewer Rehabilitation Project, Phase II (Recommend Adoption)

Contract 2006-11, El Dorado Heights Water/Sewer Rehabilitation Project, Phase II is for the replacement of water pipelines along selected streets located in the El Dorado Heights Subdivision. This resolution will allocate \$150,000 of the 2005 Water Bond funds for design, advertising, bidding, and plan reproduction for the Project.

ADJOURNMENT To: December 4, 2006

NOTICE TO PUBLIC

SPEAKER'S CARD

Members of the audience who wish to address the City Council on issues that are not scheduled for the agenda and on any items listed as part of the agenda should complete a Speaker's Card available at the dais. Please read the card carefully in order to fill out the card properly. Submit the completed card to the City Clerk before the item is called, preferably before the meeting begins. Individuals will be given three minutes to address the Council unless additional time is allowed as provided for spokespersons. Prior to speaking, each member of the public shall state their name and business and City residence in a clear and audible tone of voice.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearings listed on the agenda will be heard when the Public Hearing is opened, except on Public Hearing items previously heard and closed to public comment. After the public has commented, the item is closed to public comment and brought to the Council/Agency level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency.

There is a 90-day limit for the filing of a challenge in the Superior Court to certain City administrative decisions and orders which require a hearing by law, the receipt of evidence, and the exercise of discretion. The 90-day limit begins on the date the decision is final (Code of Civil Procedure Section 1094.6). Further, if you challenge an action take by the City Council in court, you may be limited, by California law, including but not limited to Government Code Section 65009, to raising only those issues you or someone else raised in the public hearing, or in written correspondence delivered to the City Council prior to or at the public hearing. The City Council may be requested to reconsider a decision if the request is made prior to the next City Council meeting, regardless of whether it is a regular or special meeting.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED

In compliance with the Americans with Disabilities Act, the City of Pittsburg will provide special assistance for disabled citizens. Upon request, an agenda for any meeting shall be made available in appropriate alternative formats. The Council Chamber is equipped with sound amplifier units for use by the hearing impaired. The units operate in conjunction with the Chamber's sound system. You may request the sound amplifier from the City Clerk for personal use during Council meetings. If you need special assistance to participate in this meeting, or are requesting a specially formatted agenda, please contact the City Clerk at 925-252-4850. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format. (28 CFR 35.102-35.104 ADA Title II)

DISRUPTIVE CONDUCT

The Council requests that you observe the order and decorum of our Council Chamber by turning off or setting to vibrate all cellular telephones and pagers, and that you refrain from making personal, impertinent, or slanderous remarks. Boisterous and disruptive behavior while the Council is in session, and the display of signs in a manner which violates the rights of others or prevents others from watching or fully participating in the Council meeting, is a violation of our Municipal Code and any person who engages in such conduct can be ordered to leave the Council Chamber by the Mayor.

LIVE MEDIA BROADCASTING ADVISEMENT

City Council meetings are video-taped for broadcast on Comcast Local Access Channel 26 typically the day after each meeting. For more information, please contact the City Clerk's office at 252-4850.

City Council Outside Agency/Liaison/ Sub-Committees Assignments – 2005-2006

Updated September 5, 2006

OUTSIDE AGENCY BOARDS

<u>OUTSIDE AGENCY BOARDS</u>	<u>COUNCIL MEMBER(S)</u>	<u>TYPE</u>	<u>MEETS</u>	<u>STAFF</u>
ABAG	Michael Kee / William Glynn Alt.	Standing	Annual	B. Nail
BART Station Specific Plan	Michael Kee / William Glynn	Ad Hoc	As needed	M. Ayres
Bay Area Water Quality Dist.	Ben Johnson / Will Casey Alt.	Standing	As needed	M. Ayres
Contra Costa County Fire Dist.	Will Casey / Ben Johnson Alt.	Standing	2 nd Monday	M. Rodriguez
Delta Diablo Sanitation	Nancy Parent / William Glynn Alt.	Standing	2 nd Wednesday	J. Fuller
East County Habitat Conserv.	Will Casey / Ben Johnson Alt.	Standing	Monthly	M. Ayres
East County Water Mgt.	Michael Kee / William Glynn Alt.	Standing	Annual	J. Fuller
ePPAC	William Glynn / Ben Johnson Alt.	Standing	2 nd Thursday	J. Sbranti
Fee & Finance Authority/TRANSPLAN	William Glynn / Ben Johnson Alt.	Standing	2 nd Thursday	J. Sbranti
Tri-Delta Transit	Michael Kee & William Glynn	Standing	Last Wednesday	M. Rodriguez
Water Transit Authority Comm.	Will Casey / Ben Johnson Alt.	Standing	Monthly/Thursdays	J. Fuller

LIAISON TO

<u>LIAISON TO</u>	<u>COUNCIL MEMBER(S)</u>	<u>TYPE</u>	<u>MEETS</u>	<u>STAFF</u>
East Bay League of Calif. Cities	Michael Kee / William Glynn Alt.	Standing	3 rd Thursday	B. Nail
Library Commission	Nancy Parent / Will Casey	Standing	As needed	P. Flores
Mayor's Conference	Michael Kee / William Glynn Alt.	Standing	1 st Thursday	M. Grisham
School District Liaison	Nancy Parent & Ben Johnson/William Glynn Alt.	Standing	Quarterly	P. Flores

SUBCOMMITTEE

<u>SUBCOMMITTEE</u>	<u>COUNCIL MEMBER(S)</u>	<u>TYPE</u>	<u>MEETS</u>	<u>STAFF</u>
Alternate Governance Structure	Michael Kee & William Glynn	Ad Hoc	As needed	M. Rodriguez/M. Fox
CAC/CDBG	Will Casey & Nancy Parent	Standing	As needed	A. Landry
California Theatre Study*				
City/County Relations	Michael Kee / William Glynn Alt.	Standing	As needed	M. Grisham
Concord Naval Weapons Station	William Glynn / Ben Johnson	Ad Hoc	As needed	M. Rodriguez
Economic Development	Ben Johnson & Will Casey/Nancy Parent Alt.	Standing	Quarterly	B. Nail
Finance Subcommittee	Ben Johnson & Will Casey	Ad Hoc	As needed	M. Simons
Land Use Subcommittee	Ben Johnson & Nancy Parent/Will Casey Alt.	Ad Hoc	As needed	M. Ayres
Power Company Advisory	Nancy Parent & William Glynn	Standing	As needed	G. Evans
PEHDC	Will Casey & Ben Johnson	Standing	1 st Thursday	R. Starbuck
RDA Subcommittee	Michael Kee & Nancy Parent/William Glynn Alt.	Standing	Quarterly	R. Starbuck
Sister City Committee	Michael Kee & William Glynn	Ad Hoc	As Needed	B. Nail

*Combined w/RDA Subcommittee