

**CITY OF PITTSBURG
CITY COUNCIL**

COUNCIL GOALS RETREAT

**Environmental Center
2573 Harbor Street
PITTSBURG, CALIFORNIA**

**6:00 pm
February 23-24, 2001**

**Facilitator: Dr. Bill Mathis
Associate: Janice Schrueder**

FRIDAY February 23, 2001

DINNER: 6:00 p.m. - 6:45 p.m.

BEGIN SESSION: 6:45 p.m.

MEMBERS OF THE CITY COUNCIL

Frank Aiello _____
Yvonne Beals _____
Robert Lewis _____
Aleida Rios _____
Mayor Frank Quesada _____

I. CONVENE COUNCIL RETREAT/COMMENTS Mayor and City Manager

A. Workshop Purpose:

1. Establish internal operating guidelines
2. Select and discuss top goals and priorities for the year

II. EXPECTATIONS FOR COUNCIL MEMBERS FOR THE RETREAT

III. COUNCIL MEMBERS (EXERCISES)

- A. Describe core values/philosophy for service as Council Members
- B. Describe your decision-making process

IV. COMMUNICATIONS GUIDELINES (DISCUSSION)

- A. Handout/Grade ourselves
- B. How do we improve?
- C. What are our biggest distractions?

SATURDAY February 24, 2001

BEGIN SESSION: 8:30 a.m. - 2:30 p.m.

V. INTERNAL OPERATING AGREEMENTS (Linda Daube, City Attorney, Will Casey, City Manager, Dr. Bill Mathis)

- A. Communication in spite of Brown Act
- B. Role of Mayor-Vice Mayor
- C. Study Session/Closed Sessions
- D. Agenda Preparation and Control
- E. Who's Agenda it is?
- F. Sub-committee of Council/Guidelines/Trust?
- G. Assignments to Boards/Commissions/Staffing?
- H. Expectations and Roles for City Manager?
 - 1. Personnel
 - 2. Old habits revisited
 - 3. Council Support
 - 4. Personal Meetings - how should he communicate?

VI. GOALS/OBJECTIVES

- A. Five Most Important to the City this Year
- B. Prioritize and combine

VII. SUMMARY/90 DAY ASSIGNMENTS

Adjourn